Minutes – SBS Weekly Meeting for 23 March 2020

1. MEDCON 6 impact
   1.1. All non-essential workers are not allowed on site
   1.2. Experimental work to end 8AM Tuesday

2. Brief verbal status reports on subsystems (Contact persons)
   2.1. Andrew (UConn)
       2.1.1. In stay at home order
       2.1.2. Working through details.

   2.2. Arun (JLab – BB)
       2.2.1. Not sure if activities are suspended yet
       2.2.2. Expecting email later today
       2.2.3. Not much shower work done since last report

   2.3. Bogdan
       2.3.1. GEM chambers must be shutdown
       2.3.2. SBS/GMn work is suspended under MEDCON6
       2.3.3. Need to get INFN clean room open to shutdown detectors, gas flow

   2.4. Kondo (GEMs)
       2.4.1. Go ahead and shutdown gas flow and HV
       2.4.2. Arun and Thir will work on this

   2.5. Brian (CMU)
       2.5.1. CMU shutdown
       2.5.2. On site, work is suspended
       2.5.3. PMTs and cosmic testing will be delayed until after closure
       2.5.4. Scott to shutdown HCAL equipment

   2.6. Eric Fuchey (Jlab)
       2.6.1. Can work from home

   2.7. Evaristo (INFN)
       2.7.1. Working from home
       2.7.2. Software

   2.8. Nilanga (UVa)
       2.8.1. Agrees with GEM shutdown for today

   2.9. Ole
       2.9.1. Software work from home

   2.10. Peter (CDET and CNU)
2.10.1. Teaching online
2.10.2. Faculty allowed on campus to teach
2.10.3. CDET will need to be shut down; Arun/Scott will make sure it is done

2.11. Rachel (Glasgow)
2.11.1. Building closed; BB work suspended
2.11.2. Working from home; CAD drawings in work
2.11.3. Student working on simulation work

2.12. Scott (JLab)
2.12.1. Shutdown HCAL
2.12.2. Work from home

2.13. Will (NMU)
2.13.1. Still dealing with class changes
2.13.2. Will be doing some software reports from home.

2.14. Robin (Design work)
2.14.1. She is going to write up what has been done to update Collab.
2.14.2. Working from home as much as possible; 50% efficiency

3. Adjourn

Recorded by Will Tireman