
Minutes: SBS Meeting May 11, 2016

Agenda: Brian - Announcements
Mark - Final report to the DOE
Gregg - HCal status

Attendees: Brian Quinn, John Annand, Gregg Franklin, Rachel Montgomery,
Mark Jones, Mitra Shabestari, Dasuni Adikaram, Andrew Puckett,
Vladimir Nelyubin, Juan Carlos Cornejo, Tommy Miller, Simona Malace,
Ralph Marinaro, Peter Monaghan, Seamus Riordan, Alexandre Camsonne,
Nilanga Lyianage, Bogdan Wojtsekhowski.

Brian - Announcements:

- Collaboration meeting dates are confirmed to be July 21 and 22
- Seamus will be the head for the CC and will take over this Summer

Mark - Final report to the DOE

- Recommendations on the DOE report:
 - Should provide to DOE a report on the ECal annealing tests
 - Describing trigger and DAQ electronics
 - Evaluate ECal project
- Comments:
 - Should formulate a plan for measuring trigger efficiency
 - Bogdan: How to address each individual comment?
 - The ECAL and the polarized 3He target external dependencies are behind schedule
 - The Collaboration is encouraged to extend the effort on the simulation and analysis framework

Gregg - HCal status

- Report on module production and assembly progress
- 50% of modules are completed and delivered to JLab
- Light guide assembly in progress
- Reviewing the subassembly design and status at JLab
- Plans:
 - Module assembly
 - PMTs
 - Subassembly assembly and PMT attachment
 - Electronics