

August 9, 2012

To: Hall A Staff/Users  
From: Cynthia Keppel

This memo is to provide notice that the Hall A "buddy rule", requiring a minimum of two people to be in the hall at any time, has been modified. The new policy is a clarification, specifically that a minimum of two people are required in the hall if:

- i) One of the people is a student or postdoctoral research associate.
- ii) One of the people is using the crane, a manlift, a ladder or mobile stair, or power tools.
- iii) One of the people is performing cryogenic, electrical, or welding work.
- iv) One of the people is a user doing something other than computer work.

Exceptions to the above due to special circumstances may be granted in writing at the discretion of either the Hall Leader or Work Coordinator.

Sincerely,



Cynthia Keppel  
Hall A Group Leader  
Physics Division  
Jefferson Lab