| Quantity | Where do I find it? |
|---|---|
| OPS Menu (Do this 1 st , or check that all the menus described here are displayed) | Run NewTools in a terminal on the EPICS computer. A small box which says OPS Menu is displayed. From here, you will open Hall A General Tools. To do this, select EDM(HLA). Then, select JTABS (HLA). You will then see a menu (with tabs: Hall A, Operations, System Expert). From this select Hall A and then Tools Display. Another important menu is the JTABS menu. You get this from the OPS Menu. When you select JTABS, you will see a menu (with tabs: Operations, Injector, System Expert, etc). |
| Beam Energy (GeV) | This information can be found in the <i>Hall A General Tools</i> . It is in the <i>Beamline</i> box. |
| Beam energy lock on? Yes/No | This information can be found in the <i>Hall A General Tools</i> . It is in the <i>Beamline</i> box below <i>BPMB X</i> . |
| Beam current (µA) | From the JTABS (HLA) menu, select Hall A and then select BCM . Finally, select Current Monitor . |
| Raster on? Yes/No | Look through the window beneath the bookshelf and check the scope on <i>CH01B05</i> . If the raster is on, there should be a box on the screen. Otherwise, the raster is off. |
| Fast feedback on? Yes/No | Go to the <i>Hall A General Tools</i> on the EPICS computer and find <i>Beamline</i> . The information is contained directly below the <i>BPMB</i> Y box. It will either show RF on or RF off. |
| Spot size X/Y (mm) | See halog 3304885 for instructions. |

| ntips://nanaweb.jiab.org/ | wiki/iiiu | ex.pnp/instructions_for_snift_takers |
|--------------------------------|-----------|--|
| Beam Position Monitor X/Y (mm) | A | Go to the <i>Hall A General Tools</i> on the EPICS computer and find <i>Beamline</i> . The information contained in <i>BPMA</i> for X and Y is what is needed here. |
| | В | Go to the Hall A General Tools on the EPICS computer and find Beamline . The information contained in BPMB for X and Y is what is needed here. |
| BCM temperature (K) | | Look through the windows below the book shelf at crate <i>CH01B06</i> . This information is in the uppermost panel. Record the temperature controller values (PV, SV) and the thermocouple feedback value. |
| Half wave plate in/out | | Go to JTABS menu and find Injector . Find Parity and then Parity Controls . Look at Insertable Waveplate |
| Wien angle | | Go to JTABS menu and find Injector . Find Spin and then Spin Controls . Look at the bottom of the screen for HwienAngle . |
| Target/Loop | | On the target computer, find all the labels marked <i>Target</i> and write down what information is given. |
| Target temperature (K) | | Look directly below the <i>Target</i> label and you will see the target temperature in kelvins. Do this for each loop. |
| Target pressure (psi) | | Look directly below the temperature information for the target in each loop and you will find the pressure information in psi. |
| DVCS Calorimeter HV on? | | Open the DVCS Calorimeter HV (go to https://hallaweb.jlab.org/wiki/index.p hp/How_to_HRS_/_DVCS#DVCS:_Hi |

| | <pre>gh_Voltage_controls for instructions to do this) and look at the middle box between the on and off buttons.</pre> |
|---|---|
| Max. DVCS Calorimeter anode currents (mA) | The anode currents are posted in the beginning and end of run in the halog. Write down the largest value here. |
| DVCS Cosmic paddles HV on? | In the DVCS Calorimeter <i>HVGUI</i> , The cosmic paddles are <i>L7.4</i> , <i>L7.5</i> , <i>L7.10</i> and <i>L7.11</i> . Read the <i>measured</i> values. |

| Argon pressure (psi) | Go to the Hall A General Tools and find Gas Shed |
|-----------------------|--|
| Ethane pressure (psi) | Go to the Hall A General Tools and find Gas Shed |
| CO2 pressure (psi) | Go to the Hall A General Tools and find Gas Shed |

| Left arm angle (deg) | Look at the <i>left screen</i> in the crate <i>CH01A06</i> . Check for the number at the bottom of the screen. |
|---|--|
| Left arm momentum (GeV) | Go to the Hall A General Tools and find Left and then P0 Set |
| Left arm momentum regulator on (Q1,Q2,D,Q3)? | On the <i>Hall A General Tools</i> , find the <i>Left HRS</i> section. Then, find <i>p0 set</i> and select the green box to the right of <i>GeV/c</i> . |
| Left arm collimator | Go to the Hall A General Tools and find Collimators . |
| Left arm cryo flow level OK? Yes/no He>60%, N>25% | Go to the <i>Hall A General Tools</i> and find <i>Left</i> and then go to <i>Helium</i> . Look in the top box which is marked <i>Left Spectrometer</i> . |
| Left arm NMR locked? Yes/no | Check the upper of the two scopes (labelled <i>Left</i>) in the <i>CH01A02</i> crate. If you see triangle waves, then NMR is locked. Otherwise, it is not locked. |
| Left arm Q1 current (A) | Go to <i>Hall A General Tools</i> . Find |

| https://hallaweb.jlab.org | g/wiki/index.php/Instructions_for_shift_takers |
|---------------------------|---|
| | Left and then Q1. Look for column I(A). |
| Left arm Q2 current (A) | Go to <i>Hall A General Tools</i> . Find <i>Left</i> and then Q2. Look for column I(A). |
| Left arm D current (A) | Go to <i>Hall A General Tools</i> . Find <i>Left</i> and then D. Look for column I(A). |
| Left arm Q3 current (A) | Go to <i>Hall A General Tools</i> . Find <i>Left</i> and then Q3. Look for column I(A). |
| Left s0/s2mHV on? | Open the <i>HVGUI</i> (check how to do this by visiting https://hallaweb.jlab.org/wiki/index.p hp/How_to_HRS_/_DVCS_: High_VOltage_controls) and go to map . Select square and square if they are not already present. When they are open, you should see a set of grey boxes labelled <a hallaweb.jlab.org="" href="mailto:square So:Channel Status and S2:Channel Status. There will be 3 columns. In the last two columns (counting from the left), check that all boxes have a green button inside. If this is the case for all channels, then the answer to this question is yes. If otherwise (i.e., at least one channel does not have a green object inside), then put no and write a short note with the following questions in mind: Are all channels off or is it that some channels are off?</td></tr><tr><td>Left Cerenkov HV on?</td><td>Open the HVGUI (check how to do this by visiting https://hallaweb.jlab.org/wiki/index.p hp/How_to_HRS_/_DVCS#DVCS: High_Voltage_controls) for the left arm and go to map . Select Cerenkov if it is not already present. When it is open, you should see a set of grey boxes labelled Cerenkov:Channel |

| ntips.//nanaweb.jtab.org/wiki/ina | ex.pnp/instructions_for_snift_takers |
|-----------------------------------|---|
| | Status. There will be 3 columns. In the last two columns (counting from the left), check that all boxes have a green button inside. If this is the case for all channels, then the answer to this question is yes. If otherwise (i.e., at least one channel does not have a green button inside), then put no and write a short note with the following questions in mind: Are all channels off or is it that some channels are off? |
| Left Pion rejector HV on? | Open the <i>HVGUI</i> for the left arm and go to <i>map</i> . Select <i>PRL1</i> and <i>PRL2</i> if thay are not already present. When it is open, you should see a set of grey boxes labelled <i>PRL1:Channel Status</i> . There will be 3 columns. In the last two columns (counting from the left), check that all boxes have a green button inside. If this is the case for all channels, then the answer to this question is <i>yes</i> . If otherwise (i.e., at least one channel does not have a green button inside), then put <i>no</i> and write a short note with the following questions in mind: Are all channels off or is it that some channels are off? |
| Left VDC gas flow (top/bottom) | Go to the <i>Hall A General Tools</i> and find <i>Gas Flow</i> . Look in the bottom region and find <i>T_VDC</i> for top VDC |
| | gas flow and B_{VDC} |
| Left Dead time (%)-scalers | Check the LHRS Dead time monitor on the DAQ computer. To do this, time datamon on the adaq machine. Then, type datamonL . |
| EDTM | Log into dvcs@intelha3 . Type the following in the terminal: ps aux grep -i edtm. If you see something |

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|--|---------------------------------------|
| | like: root 7109 100 0.0 1984 588 |
| | pts/4 R 11:16 4:21 |
| | /root/edtm/flexioctl edtm, then the |
| | EDTM is running. |

| | Look at the <i>right screen</i> in the |
|--|--|
| Right arm angle (deg) | crate CH01A06 . Check for the |
| | number at the bottom of the screen. |
| Right arm momentum (GeV) | Go to the Hall A General Tools and find Right and then PO Set |
| Right arm momentum regulator on (Q1,Q2,D,Q3)? | On the Hall A General Tools , find the Left HRS section. Then, find p0 set and select the green box to the right of GeV/c . |
| Right arm collimator | Go to the <i>Hall A General Tools</i> and find <i>Collimators</i> . Select the light blue box. A window will open. At the very bottom of the window you will see 3 values for open, 6 msr and sieve. Record all 3 numbers. |
| Right arm cryo flow level OK? Yes/no He>60%, N>25% | Go to the <i>Hall A General Tools</i> and find <i>Right</i> and then go to <i>Helium</i> . Look in the bottom box which is marked <i>Right Spectrometer</i> . |
| Right arm NMR locked? Yes/no | Check the lower of the two scopes (labelled <i>Right</i>) in the <i>CH01A02</i> crate. If you see triangle waves, then NMR is locked. Otherwise, it is not locked. |
| Right arm Q1 current (A) (Not functional) | Go to <i>Hall A General Tools</i> . Find <i>Right</i> and then Q1. Look for column I(A). |
| Right arm Q2 current (A) | Go to <i>Hall A General Tools</i> . Find <i>Right</i> and then Q2. Look for column I(A). |
| Right arm D current (A) | Go to Hall A General Tools . Find Right and then D. Look for column I(A). |
| Right arm Q3 current (A) | Go to Hall A General Tools . Find Right and then Q3. Look for column I(A). |

| https://hallaweb.jlab.org/wiki/ina | rex.pnp/instructions_jor_snijt_takers |
|------------------------------------|---|
| | Open the right HVGUI (check how |
| | to do this by visiting |
| | https://hallaweb.jlab.org/wiki/index.p |
| | hp/How_to_HRS_/_DVCS#DVCS_:_Hi |
| | gh_Voltage_controls) and go to map . |
| | Select $RHRS_s0$ and $RHRS_s2m$ if |
| | they are not already present. When |
| | they are open, you should see a set |
| Right s0/s2m (RHRS_s0/RHRS_s2m) | of grey boxes labelled |
| HV on? | RHRS_s0:Channel Status and |
| | RHRS_S2:Channel Status. There |
| | will be 3 columns. In the last two |
| | columns (counting from the left), |
| | check that all boxes have a green |
| | button inside. If this is the case for |
| | all channels, then the answer to this |
| | question is yes . If otherwise (i.e., at |
| | least one channel does not have a |
| | green object inside), then put no |
| | and write a short note with the |
| | following questions in mind: Are all |
| | channels off or is it that some |
| | channels are off? |
| | Open the HVGUI for the right arm |
| | and go to map . Select Cerenkov if it |
| | is not already present. When it is |
| | open, you should see a set of grey |
| | boxes labelled RHRS gc:Channel |
| | Status . There will be 3 columns. In |
| | the last two columns (counting from |
| | the left), check that all boxes have a |
| Right Cerenkov (RHRS gc) HV on? | green button inside. If this is the |
| 3 (_3 / | case for all channels, then the |
| | answer to this question is yes . If |
| | otherwise (i.e., at least one channel |
| | does not have a green button inside), |
| | then put no and write a short note |
| | with the following questions in mind: |
| | Are all channels off or is it that some |
| | channels are off? |
| | Open the HVGUI for the right arm |
| | and go to map . Select SH and PS if |
| | they are not already present. When |
| | it is open, you should see a set of |
| | ± , u |

| Right Pion rejector HV on? | grey boxes labelled SH:Channel Status and PS:Channel Status . There will be 3 columns. In the last two columns (counting from the left), check that all boxes have a green button inside. If this is the case for all channels, then the answer to this question is yes . If otherwise (i.e., at least one channel does not have a green button inside), then put no and write a short note with the following questions in mind: Are all channels off or is it that some channels are off? |
|------------------------------------|---|
| Right VDC gas flow (top/bottom) | Go to the <i>Hall A General Tools</i> and find <i>Gas Flow</i> . Look in the top region and find <i>T_VDC</i> for top VDC gas flow and <i>B_VDC</i> |
| Right VDC HV on (top/bottom)?(y/n) | Open the <i>HVGUI</i> for the right arm and go to <i>map</i> . Select <i>VDC</i> if it is not already present. When it is open, you should see a set of grey boxes labelled <i>VDC:Channel Status</i> . There will be 3 columns. In the last two columns (counting from the left), check that all boxes have a green button inside. If this is the case for all channels, then the answer to this question is <i>yes</i> . If otherwise (i.e., at least one channel does not have a green button inside), then put no and write a short note with the following questions in mind: Are all channels off or is it that some channels are off? |
| Right Dead time (%) | Check the RHRS Dead time monitor on the DAQ computer. To do this, time datamon on the adaq machine. Then, type datamonR . |
| EDTM | Log into dvcs@intelha3 . Type the following in the terminal: ps aux |

DVCS3/GMp How-To (for shift checklist) This list can be retrieved in .pdf format at:

| https://hallaweb.jlab.org/wiki/index.php/Instructions_for_shift_takers | | |
|--|--|--|
| | grep -i edtm. If you see something | |
| | like root 7109 100 0.0 1984 588 | |
| | pts/4 R 11:16 4:21 | |
| | /root/edtm/flexioctl edtm, then the EDTM is running. | |
| | EDIM IS fullling. | |